

Bank Levy / Third Party Levy
INSTRUCTIONS TO THE SHERIFF OF VENTURA COUNTY

Civil Division • 800 S. Victoria Ave. (HOJ Rm. 101) • Ventura • CA • 93009

Phone (805) 654-2391 • Fax (805) 645-1342

The Sheriff must have written, signed instructions by the attorney for the plaintiff, or the plaintiff if s/he does not have an attorney, in accordance with CCP 262, 687.010.
The Sheriff is entitled to his fee, whether or not the service is successful, in accordance with GC 26738.

1 COURT CASE #: _____

Plaintiff: _____ Defendant: _____

Levy Officer's File # (if known): _____

SHERIFF OF VENTURA COUNTY, PURSUANT TO THE WRIT, PLEASE LEVY UPON THE FOLLOWING:

2 TYPE OF LEVY Bank Levy Third Party Levy

Describe property to be levied upon: _____

3 JUDGMENT DEBTOR(S) / DEFENDANT(S)

• 1st Judgment Debtor's Name: _____

Last Known Address: _____

Street Apt./Suite # City State ZIP

Account Number (if known): _____ SSN (if known): _____

• 2nd Judgment Debtor's Name: _____

Last Known Address: _____

Street Apt./Suite # City State ZIP

Account Number (if known): _____ SSN (if known): _____

4 GARNISHEE INFORMATION

Name of Bank, Institution, Person, or Business: _____

Address: _____

Street City State ZIP

5 All communications, refunds and collections will be made to the name and address below:

Signature of Attorney / Plaintiff without an attorney: _____

Printed name of Attorney / Plaintiff without an attorney: _____

Address: _____

Street Apt./Suite # City State ZIP

Phone #: _____ Fax #: _____

E-mail Address: _____ Today's Date: _____