

**COUNTY OF VENTURA
VENTURA COUNTY SHERIFF'S OFFICE
LICENSE TO CARRY WEAPONS POLICY**

Ventura County Sheriff's Office (VCSO) policy titled "**Carry Concealed Weapons License (CCW)**", is hereby revised and re-adopted as of May 20, 2019, by Sheriff Bill Ayub and shall constitute the policy and practices of the VCSO relating to licenses and applications for licenses to carry firearms under Cal. Penal Code §§ 26150, *et seq.*

1. **PURPOSE AND SCOPE**

The Sheriff, upon proof that the person applying is of good moral character, that the person applying satisfies residency or business location requirements, and has completed a course of training (as set forth in this policy) may issue to that person a **carry concealed weapons license (CCW)**. This policy will serve as the Office's written process for the application and issuance of such licenses. Pursuant to Cal. Penal Code § 26160, this policy shall be made accessible to the public.

2. **QUALIFIED APPLICANTS**

In order to be approved for a Concealed Weapons License, the applicant **must** meet the following requirements:

- a. Be a resident of the County of Ventura.
- b. Be at least 21 years of age.
- c. Complete an application that will include substantial personal information, much of which may be subject to disclosure under the California Public Records Act.
- d. Be free from criminal convictions or other prohibiting conditions that would disqualify the applicant from carrying a concealed weapon
 - i. Note: applicants may inquire as to their eligibility to possess and own firearms prior to submitting an application by completing the "Personal Firearms Eligibility Check" form, which can be found at <http://ag.ca.gov/firearms/forms/pdf/pfecapp.pdf>, and submitting it to the California Department of Justice ("DOJ") in accordance with their instructions
- e. Provide fingerprints and successfully complete a criminal background check.
- f. Be of good moral character. For purposes of this policy, with respect to a determination of 'good moral character' factors taken into consideration include, but are not limited to: honesty, arrests or negative contacts with law enforcement agencies, conviction of any crime (*including expunged convictions*), alcohol or drug-related incidents, numerous moving violations of the California Vehicle Code, civil judgments, pending lawsuits, liens, etc.
- g. Good cause exists for issuance of the license. For purposes of this policy in reference to good cause, a need for personal safety or self-defense is currently satisfactory.
- h. Pay all required fees in the manner prescribed in this policy.
- i. Complete the required training.

3. **APPLICATION PROCESS**

The application process for a CCW shall consist of four phases. The applicant shall promptly complete all requirements of one phase before proceeding to the next.

a. **PHASE ONE – APPLICATION AND INITIAL FEES**

i. **New applicants (those who have never applied to the VCSO for a CCW), and applicants who currently have a CCW issued by another California licensing authority but are applying to the VCSO for the first time** (for example, a current applicant who has recently moved into this jurisdiction), shall fully complete a DOJ standard application form (BOF 4012, Revised 11/2012) and return it and the initial fees to the VCSO. The application must be signed by the applicant in front of and witnessed by VCSO personnel to be considered complete. No other form is required of the applicant.

A. Standard application forms may be downloaded at VCSO's website at www.venturasheriff.org. Applicants may receive a free copy of the application at the following VCSO location:

**Ventura County Sheriff's Office – CCW Unit
1st Floor, Sheriff's Annex
800 S. Victoria Ave.
Ventura, CA 93009**

B. Applications will be accepted **ONLY on Mondays and Fridays from 8:00AM-11:00AM and 12:30PM-3:30PM** on a first come, first serve basis.

C. The completed application, along with required paperwork, shall be submitted by the applicant to the **VCSO**, at the following address:

**Ventura County Sheriff's Office – CCW Unit
1st Floor Sheriff's Annex
800 S. Victoria Ave.
Ventura, CA 93009**

D. The VCSO will not accept incomplete applications. All sections must be completed before the time of your appointment, including section 7, titled Investigators Notes. Additionally, California residents must provide a valid driver's license or identification card listing the current residential address. Post Office box addresses are not acceptable as a residential address. Active military personnel shall provide station orders and a valid home-state driver's license or identification card.

E. Any person who files an application knowing that statements contained therein are false is guilty of a misdemeanor/felony.

F. Any person who knowingly makes a false statement on the application regarding any of the following shall be guilty of a felony:

The denial or revocation of a license, or the denial of an amendment to a license, issued pursuant to Cal. Penal Code § 26150, et seq.; a criminal conviction; a finding of not guilty by reason of insanity; the use of a controlled substance; a dishonorable discharge from military service; a commitment to a mental institution; a renunciation of United States citizenship.

- G. The applicant shall also submit with the completed application fees in the amount of \$20.00 made payable to “Ventura County Sheriff’s Office” for administrative processing fee.
 - H. The balance of the local fee of \$80 made payable to “Ventura County Sheriff’s Office” shall be collected only if the application is approved. Payment is due at the time of the CCW ID hard card appointment.
 - 1. Payment of local fees may be waived if the applicant has been deputized or appointed as a peace officer by the Sheriff pursuant to subdivision (a) or (b) of Cal. Penal Code § 830.6.
 - I. For the purposes of this policy, the following are acceptable forms of payment: personal check, business check, cash, credit card (*service fee applicable*) and money order/cashier’s check. Checks should be made out to “Ventura County Sheriff’s Office.”
- ii. **Renewal applicants who have an active CCW issued by the VCSO, and whose fingerprints and DOJ fee HAVE BEEN previously sent to the DOJ shall apply for a CCW as follows:**
- A. **RENEWAL APPLICANTS ISSUED A CCW BY THE VCSO**
 - 1. No earlier than 120 and no later than 90 days prior to the expiration of their license,
 - a. May submit completed and unsigned application. The application must be signed by the applicant in front of and witnessed by the VCSO personnel.
 - b. Applications will be accepted **ONLY on Mondays and Fridays from 8:00AM-11:00AM and 12:30PM-3:30PM** on a first come, first serve basis at the following location:

**Ventura County Sheriff’s Office – CCW Unit
1st Floor, Sheriff’s Annex
800 S. Victoria Ave.
Ventura, CA 93009**
 - 2. The applicant shall submit with the renewal request their payment in the amount of \$77.00 for the renewal fees, which includes a \$25.00 local fee in addition to a \$52.00 DOJ background check fee.
 - 3. Renewal applicants **who fail to submit their application on or before the date of permit expiration** are subject to re-applying as a new applicant.
 - iii. **PREVIOUSLY DENIED APPLICANTS whose fingerprints and DOJ fee have been previously sent:** *May (if you are re-applying and would like to provide additional information not contained in your initial application) re-apply as new applicants as described under section 3(a)(i).*
- b. **PHASE TWO - FINGERPRINTING & BACKGROUND CHECK**
- i. New applicants and previously denied applicants who must submit fingerprints to the Department of Justice (those applicants subject to (3)(a)(i) or (iii), above) shall complete Phase Two as follows:

- A. After the applicant has completed Phase One, the VCSO, or other live scan facilities, shall take the applicants' fingerprints in the manner prescribed by the Department of Justice and promptly forward them to the DOJ for processing. The DOJ requires licensing authorities use the "Live Scan" fingerprinting method. The Department of Justice will require a \$93.00 fee and the applicant may be subject to a "rolling fee" required by that particular live scan facility.
 - ii. DOJ will mail to the Department a report of all data and information pertaining to any applicant, of which there is a record in its office, including information as to whether the person is prohibited by state or federal law from possessing, receiving, owning, or purchasing a firearm.
 - iii. Subsequent to submission of the application and fingerprints, the applicant will be contacted for an interview appointment by the investigator to determine the completeness of the application and provide time to clarify and interpret the information provided. Please allow at least 45 minutes to one hour for the interview appointment.
- c. **PHASE THREE – DETERMINATION**
- i. Applicants who are approved must pay the balance of the local fee of \$80 and complete the required training in accordance with Section 4, "Training", of this policy within 90 days from the date of the conditional approval letter. It shall be the firearms instructor's responsibility to submit the original test and qualification scores either in person, by mail, or e-mail to:
 - Ventura County Sheriff's Office – CCW Unit**
 - 1st Floor Sheriff's Annex**
 - 800 S. Victoria Ave.**
 - Ventura, CA 93009**
 - VCSO.CCW@Ventura.org
 - ii. The issued license shall set forth the licensee's name, occupation, residence and business address, age, height, weight, color of eyes and hair, license type, and shall, in addition, contain a description of the weapon or weapons authorized to be carried, giving the name of the manufacturer, the serial number, the period of validity, and the caliber.
 - A. A "standard" license is valid for a period not to exceed two years.
 - B. A "judicial" license issued to a state or federal magistrate, commissioner, or judge will be valid for a period not to exceed three years.
 - C. A license issued to any law enforcement officer as defined in Cal. Penal Code § 830.6 (a) or (b), or a custodial officer employed by the Sheriff / Police Chief as provided in Cal. Penal Code § 831.5, will be valid for a period not to exceed four years, except that such license shall be invalid upon the individual's conclusion of service as a reserve/custodial officer.
 - iii. The VCSO will also issue a CCW ID hard card as an additional identification for the licensee. The licensee is required to carry either the license or ID card on their person at all times when they are carrying an approved concealed firearm. The applicant shall retain both the paper state license and the CCW ID hard card.
 - iv. The licensee shall present either the license or ID card to a peace officer, upon request, when the peace officer is acting in the course of his/her duties.

- v. The licensee shall notify the VCSO in writing within ten days of any change of their place of residency. If the licensee moves out of the jurisdiction of issuance, the license shall expire ninety (90) days after the licensee has moved. Proof of the change of address will be required.
- vi. A license may include any reasonable restrictions or conditions which the Sheriff deems warranted, including restrictions as to the time, place, manner, and circumstances under which the person may carry a pistol, revolver, or other firearm capable of being concealed upon the person. Any such restrictions shall be indicated on the license issued.
- vii. The license shall be revoked if at any time either the VCSO is notified by the DOJ that an applicant is prohibited by state or federal law from owning or purchasing firearms, or the VCSO determines that the person is prohibited by state or federal law from possessing, receiving, owning, or purchasing a firearm.
- viii. The license may be revoked if at any time information becomes available regarding criminal conduct, violation of the CCW license conditions and restriction, or any other type of misuse by the permit holder.
- ix. If the VCSO revokes the license, the DOJ shall be notified of the revocation. The licensee shall also be immediately notified of the revocation in writing. Fees collected during the application process will not be refunded in case of revocation.

4. **TRAINING**

- a. **For new license applicants**, the course of training shall be no less than eight hours and not exceed 16 hours, performed by a VCSO-approved CCW firearms trainer, and include instruction on at least firearm safety and the law regarding the permissible use of a firearm. *Completion of Training is not required until conditional approval has been granted.*
- b. **For license renewal applicants**, the course of training shall be no less than four hours, performed by a VCSO-approved CCW firearms trainer, and shall include instruction on at least firearm safety and the law regarding the permissible use of a firearm. No course of training shall be required for any person listed as a VCSO-approved firearms trainer in order for that person to renew his/her license.
- c. Proof of completion of the required training must be signed and submitted by the instructor and **must not be dated more than 6 months prior to receipt of the letter of conditional approval.**
- d. A list of VCSO-approved CCW firearms trainers shall be made available with each copy of the application provided by the VCSO as well as at its website at www.venturasheriff.org.

5. **AMENDMENTS TO LICENSES**

- a. Any licensee may apply to amend a license at any time during the period of license validity by completing and submitting a standard DOJ “Modification of License” form along with the local processing fee of \$10 made payable to “Ventura County Sheriff’s Office.” The form must be submitted in person by making an appointment. *Appointments may be scheduled by calling (805) 654-2371, option 1. Appointments are available Tuesdays and Thursdays* at the following address:

**Ventura County Sheriff's Office – CCW Unit
1st Floor Sheriff's Annex
800 S. Victoria Ave.
Ventura, CA 93009**

- i. License amendment application forms may be found at VCSO's website at www.venturasheriff.org.
- ii. Licensees may receive a free copy of the amendment application at the following VCSO location:

**Ventura County Sheriff's Office – CCW Unit
1st Floor Sheriff's Annex
800 S. Victoria Ave.
Ventura, CA 93009**

- b. Licensees may apply for an amendment for any or all of the following reasons:
 - i. Change the address or other personal information of the licensee.
- c. In the event that any amendment to a valid license is approved by the Sheriff, a new license will be issued reflecting the amendment(s).
- d. An amendment to any license will not serve to extend the original expiration date, and an application for an amendment does not constitute an application for renewal of the license.
- e. Both the CCW ID hard card and the paper state license must be modified. Applicants must bring in both documents for modification.

6. LIMITED 90-DAY LICENSE TO CARRY A CONCEALED WEAPON

- a. **The authority to issue a limited 90-day license to carry a concealed weapon to a non-resident applicant is granted only to the Sheriff of the county in which the applicant works. A chief of a municipal police department in the county in which the applicant works may not issue limited licenses (See Cal. Penal Code §§ 26150(a)(3), 26155(a)(3), and 26220(b)).**
- b. An individual who is not a resident of Ventura County may apply for a limited 90-day CCW license subject to approval of the Sheriff and if the following requirements are met:
 - i. The applicant physically spends a substantial period of working hours in the applicant's principal place of employment or business within the County of Ventura;
 - ii. A limited 90-day license will be valid for a period not to exceed 90 days from the date of issuance;
 - iii. The license shall be **valid only within Ventura County.**
 - iv. The applicant shall provide a copy of the license to the licensing authority of the city or county in which the applicant resides;
 - v. Any application for renewal or re-issuance of such a license may be granted only upon concurrence of the Ventura County Sheriff **and** the licensing authority of the city or county in which the applicant resides.
- c. An individual who is qualified to submit an application for a limited 90-day license under sections (2) and (6)(a)(b) above, shall complete all phases of the application process in accordance with sections (3) and (4) of this policy.

7. **AGENCY REPORTING AND RECORDS**

- a. Pursuant to Cal. Penal Code § 26225, the Department shall maintain a record of the following and immediately provide copies of each to the DOJ:
 - i. The denial of a license
 - ii. The denial of an amendment to a license;
 - iii. The issuance of a license;
 - iv. The amendment of a license;
 - v. The revocation of a license.
- b. The VCSO shall annually submit to the State Attorney General the total number of licenses issued to reserve peace officers and judges.
- c. Applications, licenses, and related documents may be public records and subject to disclosure under the California Public Records Act.

8. **AGENCY QUALIFICATION STANDARDS**

- a. Pursuant to Cal. Penal Code § 26165(3)(b), a licensing authority shall establish, and make available to the public, the standards it uses when issuing licenses with regards to the required live-fire shooting exercises.
 - i. Live-fire Qualification
 - A. Include draw and fire from method of carry. Must pass complete course with each weapon approved for carry.
 - B. Minimum two draws each station, two rounds each to the body, from 3, 7, 10, and 15 yards on a “B27” or “IPSIC” type target.
Times: 5 seconds, 5 seconds, 5 seconds, 10 seconds.
 - C. Passing score is all rounds on target, no complete misses.

9. **REQUIRED DOCUMENTS**

- a. At time of application submittal, applicant is required to provide the following documents:
 - i. Current California Driver’s License with current residence on file with DMV.
 - ii. If renting or leasing, a current rental/lease agreement.
 - iii. Copies of separate utility bills: gas, electric, and water (2 minimum).
 - iv. Prior military personnel, a copy of your DD214 or discharge certificate that shows discharge status.

VENTURA COUNTY SHERIFF'S OFFICE APPLICATION FOR A CONCEALED WEAPONS PERMIT

GENERAL INSTRUCTIONS

TO ALL CONCEALED WEAPONS PERMIT APPLICANTS:

1. Please read the entire application packet carefully before completing it.
2. Fill out all sections of the application, beginning with Section 1 of the application on page 3 (near the top of the page), and **including Section 7 on page 9**. Please **DO NOT PRINT DOUBLE-SIDED**.
3. **BOTH RENEWAL AND INITIAL (NEW) APPLICATIONS- DO NOT SIGN ANY SIGNATURE PAGES UNTIL INSTRUCTED BY A SHERIFF'S OFFICE EMPLOYEE.**
4. **Applications will be accepted ONLY on Mondays AND Fridays from 8:00AM-11:00AM and 12:30PM-3:30PM on a first come, first serve basis at the following location:**

Ventura County Sheriff's Office – CCW Unit
1st Floor, Sheriff's Annex
800 S. Victoria Ave.
Ventura, CA 93009

NEW AND RENEWAL APPLICATIONS

Initial application and renewal application fees will be due when the application is turned in. At the time when an initial application is submitted, the applicant will receive a list of live scan locations. The fees which will be collected at the time of application drop off will be the Sheriff's Office's \$20.00 administrative fee for new applicants, and the entire \$77.00 fee for renewals (Includes the administrative fee and DOJ fees). For new applications, the DOJ fees of \$93.00 will be collected upon completion of the live scan by the live scan facility. Each individual live scan facility may require an additional "rolling fee". The fee amount will be determined by that individual facility. The applicant will also have the option of contacting the Sheriff's Licensing Unit to make an appointment for live scan at the address above.

5. When your application is accepted for processing, it will be necessary for you to be fingerprinted and pay the necessary fees before the application process can continue. **DO NOT SEND ANY FEES. YOUR FIRST FEE PAYMENT WILL BE MADE AT APPLICATION SUBMISSION.**
6. A personal interview will be required for all **NEW** applicants. Renewal applicants may be interviewed by telephone at the investigator's discretion. After your application has been received,

an investigator will contact you to schedule an interview appointment. A determination to “Accept” or “Reject” the application for processing will be made after the initial interview by an investigator and the subsequent background check. All applicants will be notified of the results either by phone or by mail.

7. After you receive a letter of confirmation of your permit approval, it will be necessary to schedule an appointment with Sheriff’s Concealed Weapons Unit to pick up your C.C.W. permit/I.D. card. Please e-mail vcso.ccw@ventura.org or call (805) 654-2371, option 1 to make this appointment within 90 days of the date of the letter of confirmation.
8. At the time of fingerprinting, please bring U.S. Currency, OR one (1) check / money order (made out to VENTURA COUNTY SHERIFF’S OFFICE), or debit/credit card for the amount due. **THERE IS A 3.5% NON-REFUNDABLE FEE FOR USING A DEBIT/CREDIT CARD.**
9. There will be a \$10.00 fee to amend or replace any existing permit. As of August 1, 2017, we are no longer doing weapon amendments. Should you wish to add a weapon to your permit, you will have to wait until you renew your CCW license.

IMPORTANT INFORMATION-PLEASE READ

You, the applicant, must own a firearm that is properly registered with the California Department of Justice PRIOR TO submitting an application. Only properly registered firearms that are registered to the applicant may be submitted with this application.

You may only register up to five handguns for this permit application.

You must possess and present a California Driver’s License with your current address where you reside, and/or accompanied by the proper change of address card.

ANY MISREPRESENTATIONS, FALSEHOODS, OR DECEPTION STATED IN THIS APPLICATION, OR DURING THE INVESTIGATOR INTERVIEW, MAY SUBJECT THE APPLICANT TO A CRIMINAL FELONY OR MISDEMEANOR COMPLAINT FILED WITH THE VENTURA COUNTY DISTRICT ATTORNEY’S OFFICE.

APPLICANT SIGNATURE

DATE

APPLICANT E-MAIL



**CALIFORNIA DEPARTMENT OF JUSTICE
BUREAU OF FIREARMS
STANDARD INITIAL AND RENEWAL APPLICATION
FOR LICENSE TO CARRY A CONCEALED WEAPON**



Authority

California Penal Code sections 26150 and 26155 provide that a sheriff of a county or the chief or other head of a municipal police department of any city or county may issue a license to carry a pistol, revolver, or other firearm capable of being concealed upon the person (CCW license). Penal Code section 26175 requires the Attorney General to prescribe a statewide standard application form for a CCW license.

Who May be Issued a License

The licensing authority specified in Penal Code sections 26150 and 26155 (a sheriff or the chief or other head of a municipal police department) may issue a license to persons who are of good moral character, who have completed a course of training, and where good cause exists for issuance of the CCW license. All applicants for a CCW license will be fingerprinted and state and federal records will be checked to determine if they are eligible to possess firearms. The attachment to this application list all categories that would prohibit a person from possessing firearms and being granted a CCW license. These attachments are updated annually to reflect new legislation and other changes in the law.

Format of CCW License

A CCW license may be issued in either of the following formats:

1. A license to carry concealed a pistol, revolver, or other firearm capable of being concealed upon the person.
2. Where the population of the county is less than 200,000 persons according to the most recent federal decennial census, a license to carry loaded and exposed in the county a pistol, revolver, or other firearm capable of being concealed upon the person.

Training Required

Penal Code sections 26150 and 26155 specify that new license applicants must complete a course of training. The training may consist of any course acceptable to the licensing authority. The licensing authority may require either a course not to exceed 16 hours which includes instruction on at least firearms safety and the law regarding the permissible use of a firearm, or a community college course not to exceed 24 hours certified by the Commission on Peace Officer Standards and Training. If the licensing authority requires the community college course, it must be uniformly required for all CCW license applicants. The licensing authority may also require annual qualification on the weapon(s) during the term for which the CCW license is granted.

For license renewal applicants, the course of training may be any course acceptable to the licensing authority, shall be no less than four hours in length, and shall include instruction on firearm safety and the law regarding permissible use of a firearm.

Psychological Testing

In addition to licensing requirements as specified by the licensing authority, jurisdictions may require psychological testing on the initial application. If required, the applicant shall be referred to a licensed psychologist used by the licensing authority for the psychological testing of its own employees. Any fees charged will be the responsibility of the applicant and such fees shall not exceed \$150.00 for an initial test. Additional psychological testing of an applicant seeking license renewal shall be required only if there is compelling evidence to indicate that a test is necessary. (Pen. Code, § 26190, subd. (f).)

**CALIFORNIA DEPARTMENT OF JUSTICE
BUREAU OF FIREARMS
STANDARD INITIAL AND RENEWAL APPLICATION
FOR LICENSE TO CARRY A CONCEALED WEAPON**

Completing the Application

Answering all the questions on this standard application does not guarantee the issuance of a CCW license. The determination whether to issue the license is at the discretion of the licensing authority. Pursuant to Penal Code section 26160, each licensing authority, in addition to using the state standard application form, will have a written policy summarizing what they require. Prior to issuing a CCW license, the statutes require proof that:

- The applicant is of good moral character;
- Good cause exists to issue the CCW license;
- The applicant meets residence requirements; and
- The course of training prescribed by the licensing authority has been completed.

The application on the following pages sets forth standardized questions to be used by the CCW licensing authority to determine whether a CCW license shall be issued. The applicant shall not be required to complete any additional application or form for a CCW license, or to provide any information other than that necessary to complete this standard application form except to clarify or interpret information provided herein. (Pen. Code, § 26175, subd. (g).)

The applicant will certify under penalty of perjury that all answers provided are true and correct to the best of their knowledge and belief. The applicant will also acknowledge that information disclosed on this application may be subject to public disclosure.

Important Instructions

1. Complete, read, and sign Sections 1 through 5, as directed. Use additional pages if more space is required.
2. Sections 6, 7, and 8 must be completed in the presence of an official of the licensing agency.
3. Review Section 7 and be prepared to answer these questions orally. Do not write anything in Section 7 unless specifically directed to do so by the licensing agency.

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BUREAU OF FIREARMS
STANDARD INITIAL AND RENEWAL APPLICATION
FOR LICENSE TO CARRY A CONCEALED WEAPON**

Official Use Only	
Type of License Requested	
<input type="checkbox"/> Standard	<input type="checkbox"/> Judge
<input type="checkbox"/> Reserve Officer	<input type="checkbox"/> 90 Day

Initial Application Renewal Application

Public Disclosure Admonition:

I understand that I am obligated to be complete and truthful in providing information on this application. I understand that all of the information disclosed by me in this application may be subject to public disclosure.

_____ Applicant Signature _____ Date

_____ Witness Signature _____ Badge Number _____ Date

Section 1 - Applicant Personal Information

_____ Last Name _____ First Name _____ Middle Name

_____ If Applicable, Maiden Name or Other Names(s) Used

_____ City of Residence _____ County of Residence _____ Country of Citizenship

_____ Date of Birth _____ Place of Birth (City, County, State)

_____ Height _____ Weight _____ Eye Color _____ Hair Color _____ M/F

Section 2 - Applicant Clearance Questions

1. Do you now have, or have you ever had, a license to carry a concealed weapon (CCW)? If yes, please enter the issuing agency name, issue date and CCW license number. Use additional pages if necessary. YES NO

_____ Issuing Agency _____ Issue Date _____ CCW No.

2. Have you ever applied for and been denied a CCW license? If yes, please enter the agency name, date, and the reason for denial. YES NO

_____ Agency Name _____ Date

_____ Reason for Denial

3. Have you ever held and subsequently renounced your United States citizenship? If yes, please explain. YES NO

4. If you served with the Armed Forces, were you ever convicted of any charges or was your discharge other than honorable? If yes, please explain. YES NO

**CALIFORNIA DEPARTMENT OF JUSTICE
BUREAU OF FIREARMS
STANDARD INITIAL AND RENEWAL APPLICATION
FOR LICENSE TO CARRY A CONCEALED WEAPON**

5. Are you now, or have you been, a party to a lawsuit in the last five years? If yes, please explain. YES NO

6. Are you now, or have you been, subject to a restraining order(s) from any court? If yes, please explain. YES NO

7. Are you on probation or parole from any state for conviction of any offense including traffic? If yes, please explain. YES NO

8. List all traffic violations (moving violations only) and motor vehicle accidents you have had in the last five years. Use additional pages if necessary.

Date	Violation/Accident	Agency	Citation No.
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

9. Have you ever been convicted of any criminal offense (civilian or military) in the U.S. or any other country? If yes, please explain including the date, agency, charges and disposition. YES NO

10. Have you withheld any fact that might affect the decision to approve this license? If yes, please explain. YES NO

**CALIFORNIA DEPARTMENT OF JUSTICE
BUREAU OF FIREARMS
STANDARD INITIAL AND RENEWAL APPLICATION
FOR LICENSE TO CARRY A CONCEALED WEAPON**

Section 3 - Description of Weapons

List below the weapons you desire to carry if granted a CCW license. You may carry concealed only the weapon(s) which you list and describe herein, and only for the purpose indicated. Any misuse will cause an automatic revocation and possible arrest. Use additional pages if necessary.

Make _____ Model _____ Caliber _____ Serial Number _____

Make _____ Model _____ Caliber _____ Serial Number _____

Make _____ Model _____ Caliber _____ Serial Number _____

Section 4 - CCW License Conditions and Restrictions

The licensee is responsible for all liability for, injury to, or death of any person, or damage to any property which may result through any act or omission of either the licensee or the agency that issued the license. In the event any claim, suit, or action is brought against the agency that issued the license, its chief officer or any of its employees, by reason of, or in connection with any such act or omission, the licensee shall defend, indemnify, and hold harmless the agency that issued the license, its chief officer or any of its employees from such claim, suit, or action.

The licensee authorizes the licensing agency to investigate, as they deem necessary, the licensee's record and character to ascertain any and all information which may concern his/her qualifications and justification to be issued a license to carry a concealed weapon and release said agency of any and all liability arising out of such investigation.

While exercising the privileges granted to the licensee under the terms of this license, the licensee shall not, when carrying a concealed weapon:

- Consume any alcoholic beverage.
- Be in a place having a primary purpose of dispensing alcoholic beverages for on-site consumption.
- Be under the influence of any medication or drug, whether prescribed or not.
- Refuse to show the license or surrender the concealed weapon to any peace officer upon demand.
- Impede any peace officer in the performance of his/her duties.
- Present himself/herself as a peace officer to any person unless he/she is, in fact, a peace officer as defined by California law.
- Unjustifiably display a concealed weapon.
- Carry a concealed weapon not listed on the permit.
- Carry a concealed weapon at times or circumstances other than those specified in the permit.

Title 49, section 46505 of the United States Code states that a license to carry a concealed weapon does not authorize a person to carry a firearm, tear gas, or any dangerous weapon aboard commercial airlines. Further, a person must declare that he/she is carrying such firearm, tear gas, or any dangerous weapon BEFORE entering the boarding area of an air terminal where the security checks are made. Such violation can result in arrest by law enforcement.

Any violation of these restrictions or conditions may invalidate the CCW license and may void any further use of the license until reinstated by the licensing authority. Any arrest for a felony or serious misdemeanor, including driving under the influence of alcohol and/or drugs, is cause for invalidating the license.

STANDARD INITIAL AND RENEWAL APPLICATION FOR LICENSE TO CARRY A CONCEALED WEAPON

Section 5 - Applicable California Penal Code Sections

The following Penal Code sections are of special importance to the holder of a CCW license regarding the use, carrying, and storage of firearms:

Penal Code section 26180 - False Statement on Application Form

- (a) Any person who files an application required by Section 26175 knowing that statements contained therein are false is guilty of a misdemeanor.
- (b) Any person who knowingly makes a false statement on the application regarding any of the following is guilty of a felony.
 - (1) The denial or revocation of a license, or the denial of an amendment to a license, issued pursuant to this article.
 - (2) A criminal conviction.
 - (3) A finding of not guilty by reason of insanity.
 - (4) The use of a controlled substance.
 - (5) A dishonorable discharge from military service.
 - (6) A commitment to a mental institution.
 - (7) A renunciation of United States citizenship.

Penal Code section 192 - Manslaughter

Manslaughter is the unlawful killing of a human being without malice.

- (a) Voluntary - upon a sudden quarrel or heat of passion.
- (b) Involuntary - in the commission of an unlawful act, not amounting to a felony; or in the commission of a lawful act which might produce death, in an unlawful manner, or without due caution and circumspection. This subdivision shall not apply to acts committed in the driving of a vehicle.

Penal Code section 197 - Justifiable Homicide; Any Person

Homicide is also justifiable when committed by any person in any of the following cases:

- 1. When resisting any attempt to murder any person, or to commit a felony, or to do some great bodily injury upon any person; or,
- 2. When committed in defense of habitation, property, or person, against one who manifestly intends or endeavors, by violence or surprise, to commit a felony, or against one who manifestly intends and endeavors, in a violent, riotous or tumultuous manner, to enter the habitation of another for the purpose of offering violence to any person therein; or
- 3. When committed in the lawful defense of such person, or of a wife or husband, parent, child, master, mistress or servant of such person, when there is reasonable ground to apprehend a design to commit a felony or to do some great bodily injury, and imminent danger of such design being accomplished; but such person, or the person in whose behalf the defense was made, if he was the assailant or engaged in mutual combat, must really and in good faith have endeavored to decline any further struggle before the homicide was committed; or
- 4. When necessarily committed in attempting, by lawful ways and means, to apprehend any person for any felony committed, or in lawfully suppressing any riot, or in lawfully keeping and preserving the peace.

Penal Code section 198 - Justifiable Homicide; Sufficiency of Fear

A bare fear of the commission of any of the offenses mentioned in subdivisions 2 and 3 of Section 197, to prevent which homicide may be lawfully committed, is not sufficient to justify it. But the circumstances must be sufficient to excite the fears of a reasonable person, and the party killing must have acted under the influence of such fears alone.

Penal Code section 199 - Justifiable and Excusable Homicide; Discharge of Defendant

The homicide appearing to be justifiable or excusable, the person indicted must, upon his trial, be fully acquitted and discharged.

Penal Code section 25100 - Criminal Storage of Firearm

- (a) Except as provided in Section 25105, a person commits the crime of "criminal storage of a firearm of the first degree" if all of the following conditions are satisfied.
 - (1) The person keeps any loaded firearm within any premises that are under the person's custody or control.
 - (2) The person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian.
 - (3) The child obtains access to the firearm and thereby causes death or great bodily injury to the child or any other person.

STANDARD INITIAL AND RENEWAL APPLICATION FOR LICENSE TO CARRY A CONCEALED WEAPON

Section 5 - Applicable California Penal Code Sections - Continued

- (b) Except as provided in Section 25105, a person commits the crime of "criminal storage of a firearm of the second degree" if all of the following conditions are satisfied:
- (1) The person keeps any loaded firearm within any premises that are under the person's custody or control.
 - (2) The person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian.
 - (3) The child obtains access to the firearm and thereby causes injury, other than great bodily injury, to the child or any other person, or carries the firearm either to a public place or in violation of Section 417.

Penal Code section 25105 - Exceptions

Section 25100 does not apply whenever any of the following occurs:

- (a) The child obtains the firearm as a result of an illegal entry to any premises by any person.
- (b) The firearm is kept in a locked container or in a location that a reasonable person would believe to be secure.
- (c) The firearm is carried on the person or within close enough proximity thereto that the individual can readily retrieve and use the firearm as if carried on the person.
- (d) The firearm is locked with a locking device, as defined in Section 16860, which has rendered the firearm inoperable.
- (e) The person is a peace officer or a member of the Armed Forces or the National Guard and the child obtains the firearm during, or incidental to, the performance of the person's duties.
- (f) The child obtains, or obtains and discharges, the firearm in a lawful act of self-defense for defense of another person.
- (g) The person who keeps a loaded firearm on any premise that is under the person's custody or control has no reasonable expectation, based on objective facts and circumstances, that a child is likely to be present on the premise.

Penal Code section 25200 - Storage of Firearm where Child Obtains Access and Carries Firearm Off-Premises

- (a) If all of the following conditions are satisfied, a person shall be punished by imprisonment in a county jail not exceeding one year, by a fine not exceeding one thousand dollars (\$1,000), or by both that imprisonment and fine:
 - (1) The person keeps a pistol, revolver, or other firearm capable of being concealed upon the person, loaded or unloaded, within any premises that are under the person's custody or control.
 - (2) The person knows or reasonably should know that a child is likely to gain access to that firearm without the permission of the child's parent or legal guardian.
 - (3) The child obtains access to that firearm and thereafter carries that firearm off-premises.
- (b) If all of the following conditions are satisfied, a person shall be punished by imprisonment in a county jail not exceeding one year, by a fine not exceeding five thousand dollars (\$5,000), or by both that imprisonment and fine:
 - (1) The person keeps any firearm within any premises that are under the person's custody or control.
 - (2) The person knows or reasonably should know that a child is likely gain access to the firearm without the permission of the child's parent or legal guardian.
 - (3) The child obtains access to the firearm and thereafter carries that firearm off-premises to any public or private preschool, elementary school, middle school, high school, or to any school-sponsored event, activity, or performance, whether occurring on school grounds or elsewhere.
- (c) A pistol, revolver, or other firearm capable of being concealed upon the person that a child gains access to and carries off-premises in violation of this section shall be deemed "used in the commission of any misdemeanor as provided in this code or any felony" for the purpose of Section 29300 regarding the authority to confiscate firearms and other deadly weapons as a nuisance.
- (d) As used in this section, "off-premises" means premises other than the premises where the firearm was stored.

Penal Code section 25205 - Exceptions

Section 25200 does not apply if any of the following are true:

- (a) The child obtains the firearm as a result of an illegal entry into any premises by any person.
- (b) The firearm is kept in a locked container or in a location that a reasonable person would believe to be secure.
- (c) The firearm is locked with a locking device, as defined in Section 16860, which has rendered the firearm inoperable.
- (d) The firearm is carried on the person within close enough range that the individual can readily retrieve and use the firearm as if carried on the person.
- (e) The person is a peace officer or a member of the Armed Forces or National Guard and the child obtains the firearm during, or incidental to, the performance of the person's duties.
- (f) The child obtains, or obtains and discharges, the firearm in a lawful act of self-defense or defense of another person.
- (g) The person who keeps a firearm has no reasonable expectation, based on objective facts and circumstances, that a child is likely to be present on the premises.

**CALIFORNIA DEPARTMENT OF JUSTICE
BUREAU OF FIREARMS**

**STANDARD INITIAL AND RENEWAL APPLICATION
FOR LICENSE TO CARRY A CONCEALED WEAPON**

Section 6 - Agreement to Restrictions and to Hold Harmless

I accept and assume all responsibility and liability for, injury to, or death of any person, or damage to any property which may result through an act or omission of either the licensee or the agency that issued the license. In the event any claim, suit or action is brought against the agency that issued the license, its chief officer or any of its employees, by reason of, or in connection with any such act or omission, the licensee shall defend, indemnify, and hold harmless the agency that issued the license, its chief officer or any of its employees from such claim, suit, or action.

I understand that the acceptance of any application by the licensing authority does not guarantee the issuance of a license and that fees and costs are not refundable if denied. I further understand that if my application is approved and I am issued a license to carry a concealed weapon, that the license is subject to restrictions placed upon it and that misuse of the license will cause an automatic revocation and possible arrest and that the license may also be suspended or revoked at the discretion of the licensing authority at any time. I am aware that any use of a firearm may bring criminal action or civil liability against me.

I have read, understand, and agree to the CCW license liability clauses, conditions, and restrictions stated in this application and Agreement to Restrictions and to Hold Harmless.

I have read and understand the applicable Penal Code sections regarding false statements on a CCW Application, manslaughter, killing in defense of self or property, limitation on self-defense and defense of property, and child access and firearm storage, stated in this application.

I have read and understand the Firearms Prohibiting Categories attachment to this application. I further acknowledge that these prohibiting categories can be amended or expanded by state or federal legislative or regulatory bodies and that any such amendment or expansion may affect my eligibility to hold a CCW license.

Applicant Signature

Date

Witness Signature

Badge Number

Date

CALIFORNIA DEPARTMENT OF JUSTICE
BUREAU OF FIREARMS

STANDARD INITIAL AND RENEWAL APPLICATION
FOR LICENSE TO CARRY A CONCEALED WEAPON

Section 7 - Investigator's Interview Notes

Applicant Last Name _____ First Name _____ Middle Name _____

Date of Birth _____ Age _____ Social Security No. _____ CA Driver License/ID No. _____

CA Driver License Restrictions _____

Residence Address _____ City _____ State _____ Zip Code _____ Telephone Number (Day) _____

Mailing Address (if different) _____ City _____ State _____ Zip Code _____ Telephone Number (Evening) _____

Spouse/Domestic Partner Last Name _____ First Name _____ Middle Name _____

Physical Address (if different than applicant) _____ City _____ State _____ Zip Code _____ Telephone Number _____

Applicant Occupation _____ Business/Employer Name _____

Business/Employer Address _____ City _____ State _____ Zip Code _____ Telephone Number _____

1. List all previous home addresses for the past five years. Use additional pages if necessary.

Address _____ City _____ State _____ Zip Code _____

Address _____ City _____ State _____ Zip Code _____

Address _____ City _____ State _____ Zip Code _____

Address _____ City _____ State _____ Zip Code _____

2. Have you ever been in a mental institution, treated for mental illness, or been found not-guilty by reason of insanity? If yes, please explain. YES NO

3. Are you now, or have you ever been, addicted to a controlled substance or alcohol, or have you ever utilized an illegal controlled substance, or have you ever reported to a detoxification or drug treatment program. If yes, please explain. YES NO

**STANDARD INITIAL AND RENEWAL APPLICATION
FOR LICENSE TO CARRY A CONCEALED WEAPON**

Section 7 - Investigator's Interview Notes - Continued

4. Have you ever been involved in an incident involving firearms? If yes, please explain.

YES NO

5. Have you ever been involved in a domestic violence incident? If yes, please explain.

YES NO

6. List any arrest or formal charges, with or without disposition, for any criminal offenses within the U.S. or any other country (civilian or military)

YES NO

If the CCW license is desired for self-protection, the protection of others, or for the protection of large sums of money or valuable property, you are required to explain and provide good cause for issuance of the license. For example, has your life or property been threatened or jeopardized? Explain incidents and include dates, times, locations, and names of police agencies to which these incidents were reported.

Details of Reason for Applicant Desiring a CCW license. Use additional pages if necessary.

CALIFORNIA DEPARTMENT OF JUSTICE
BUREAU OF FIREARMS

**STANDARD INITIAL AND RENEWAL APPLICATION
FOR LICENSE TO CARRY A CONCEALED WEAPON**

Section 8 - Release of Information and Declaration

I hereby give permission to the agency to which this application is made to conduct a background investigation of me and to contact any person or agency who may add to or aid in this investigation. I further authorize persons, firms, agencies and institutions listed on this application to release or confirm information about me and statements I have made as contained in this application.

Notwithstanding any other provision of law and pursuant to the Public Records Act (Government Code section 6250 et seq.), I understand that information contained in this application may be a matter of public record and shall be made available upon request or court order.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Applicant Signature Date

Witness Signature Badge Number Date



CALIFORNIA DEPARTMENT OF JUSTICE BUREAU OF FIREARMS FIREARMS PROHIBITING CATEGORIES



State and federal law make it unlawful for certain persons to own and/or possess firearms, including:

- Any person who is convicted of a felony, or any offense enumerated in Penal Code sections 29900 or 29905
- Any person who is ordered to not possess firearms as a condition of probation or other court order listed in Penal Code section 29815, subdivisions (a) and (b)
- Any person who is convicted of a misdemeanor listed in Penal Code section 29805 (refer to List of Prohibiting Misdemeanors)
- Any person who is adjudged a ward of the juvenile court because he or she committed an offense listed in Welfare and Institutions Code section 707(b), an offense described in Penal Code section 1203.073(b), or any offense enumerated in Penal Code section 29805
- Any person who is subject to a temporary restraining order or an injunction issued pursuant to Code of Civil Procedure sections 527.6 or 527.8, a protective order as defined in Family Code section 6218, a protective order issued pursuant to Penal Code sections 136.2 or 646.91, or a protective order issued pursuant to Welfare and Institutions Code section 15657.03
- Any person who is found by a court to be a danger to himself, herself, or others because of a mental illness
- Any person who is found by a court to be mentally incompetent to stand trial
- Any person who is found by a court to be not guilty by reason of insanity
- Any person who is adjudicated to be a mentally disordered sex offender
- Any person who is placed on a conservatorship because he or she is gravely disabled as a result of a mental disorder, or an impairment by chronic alcoholism
- Any person who communicates a threat to a licensed psychotherapist against a reasonably identifiable victim, that has been reported by the psychotherapist to law enforcement
- Any person who is taken into custody as a danger to self or others under Welfare and Institutions Code section 5150, assessed under Welfare and Institutions Code section 5151, and admitted to a mental health facility under Welfare and Institutions Code sections 5151, 5152, or certified under Welfare and Institutions Code sections 5250, 5260, and 5270.15
- Any person who is addicted to the use of narcotics (state and federal)
- Any person who is under indictment or information in any court for a crime punishable by imprisonment for a term exceeding one year (federal)
- Any person who has been discharged from the military under dishonorable conditions (federal)
- Any person who is an illegal alien (federal)
- Any person who has renounced his or her US Citizenship (federal)
- Any person who is a fugitive from justice (federal)



CALIFORNIA DEPARTMENT OF JUSTICE BUREAU OF FIREARMS FIREARMS PROHIBITING CATEGORIES



Firearm prohibitions for misdemeanor violations of the offenses listed below are generally for ten years from the date of conviction, but the duration of each prohibition may vary. All statutory references are to the California Penal Code, unless otherwise indicated.

- Threatening public officers, employees, and school officials (Pen. Code, § 71.)
- Threatening certain public officers, appointees, judges, staff or their families with the intent and apparent ability to carry out the threat (Pen. Code, § 76.)
- Intimidating witnesses or victims (Pen. Code, § 136.1.)
- Possessing a deadly weapon with the intent to intimidate a witness (Pen. Code, § 136.5.)
- Threatening witnesses, victims, or informants (Pen. Code, § 140.)
- Attempting to remove or take a firearm from the person or immediate presence of a public or peace officer (Pen. Code, § 148(d).)
- Unauthorized possession of a weapon in a courtroom, Courthouse, or court building, or at a public meeting (Pen. Code, § 171(b).)
- Bringing into or possessing a loaded firearm within the state capitol, legislative offices, etc. (Pen. Code, § 171(c).)
- Taking into or possessing loaded firearms within the Governor's Mansion or residence of other constitutional officers (Pen. Code, § 171(d).)
- Supplying, selling or giving possession of a firearm to a person for participation in criminal street gangs (Pen. Code, § 186.28.)
- Assault (Pen. Code, §§ 240, 241.)
- Battery (Pen. Code, §§ 242, 243.)
- Sexual Battery (Pen. Code, § 243.4)
- Assault with a stun gun or taser weapon (Pen. Code, § 244.5.)
- Assault with a deadly weapon other than a firearm, or with force likely to produce great bodily injury (Pen. Code, § 245.)
- Assault with a deadly weapon or instrument; by any means likely to produce great bodily injury or with a stun gun or taser on a school employee engaged in performance of duties (Pen. Code, § 245.5.)
- Discharging a firearm in a grossly negligent manner (Pen. Code, § 246.3.)
- Shooting at an unoccupied aircraft, motor vehicle, or uninhabited building or dwelling house (Pen. Code, § 247.)
- Inflicting corporal injury on a spouse or significant other (Pen. Code, § 273.5.)*
- Wilfully violating a domestic protective order (Pen. Code, § 273.6.)
- Drawing, exhibiting, or using deadly weapon other than a firearm (Pen. Code, § 417, subd. (a)(1) & (a)(2).)
- Inflicting serious bodily injury as a result of brandishing (Pen. Code, § 417.6.)
- Making threats to commit a crime which will result in death or great bodily injury to another person (Pen. Code, § 422.)
- Bringing into or possessing firearms upon or within public schools and grounds (Pen. Code, § 626.9.)
- Stalking (Pen. Code, § 646.9.)
- Armed criminal action (Pen. Code, § 25800.)
- Possessing a deadly weapon with intent to commit an assault (Pen. Code, § 17500.)
- Driver of any vehicle who knowingly permits another person to discharge a firearm from the vehicle or any person who willfully and maliciously discharges a firearm from a motor vehicle (Pen. Code, § 26100, subd. (b) or (d).)
- Criminal possession of a firearm (Pen. Code, § 25300.)
- Firearms dealer who sells, transfers or gives possession of any firearm to a minor or a handgun to a person under 21 (Pen. Code, § 27510.)
- Various violations involving sales and transfers of firearms (Pen. Code, § 27590, subd. (c).)
- Person or corporation who sells any concealable firearm to any minor (former Pen. Code, § 12100, subd. (a).)
- Unauthorized possession/transportation of a machine gun (Pen. Code, § 32625)
- Possession of ammunition designed to penetrate metal or armor (Pen. Code, § 30315.)
- Carrying a concealed or loaded firearm or other deadly weapon or wearing a peace officer uniform while picketing (Pen. Code, §§ 830.95, subd. (a), 17510, subd. (a).)
- Bringing firearm related contraband into juvenile hall (Welf. & Inst. Code, § 871.5.)
- Bringing firearm related contraband into a youth authority institution (Welf. & Inst. Code, § 1001.5.)
- Purchase, possession, or receipt of a firearm or deadly weapon by a person receiving in-patient treatment for a mental disorder, or by a person who has communicated to a licensed psychotherapist a serious threat of physical violence against an identifiable victim (Welf. & Inst. Code, § 8100.)
- Providing a firearm or deadly weapon to a person described in Welfare and Institutions Code sections 8100 or 8103 (Welf. & Inst. Code, § 8101.)
- Purchase, possession, or receipt of a firearm or deadly weapon by a person who has been adjudicated to be a mentally disordered sex offender or found to be mentally incompetent to stand trial, or not guilty by reason of insanity, and individuals placed under conservatorship (Welf. & Inst. Code, § 8103.)

The following misdemeanor convictions result in a lifetime prohibition:

- Assault with a firearm (Pen. Code, §§ 29800, subd. (a)(1), 23515, subd. (a).)
- Shooting at an inhabited or occupied dwelling house, building, vehicle, aircraft, housecar or camper (Pen. Code, §§ 246, 29800, subd. (a)(1), 17510, 23515, subd. (b).)
- Brandishing a firearm in presence of a peace officer (Pen. Code §§ 417, subd. (c), 23515, subd. (d), 29800, subd. (a)(1).)
- Two or more convictions of Penal Code section 417, subdivision (a)(2) (Pen. Code § 29800, subd. (a)(2).)

* A "misdemeanor crime of domestic violence" (18 U.S.C. §§ 921(a)(33)(A), 922(g)(9).)

Note: The Department of Justice provides this document for informational purposes only. This list may not be inclusive of all firearms prohibitions. For specific legal advice, please consult with an attorney licensed to practice law in California.